

Family Access Tutorial

A Guide for Parents



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FAMILY AND STUDENT ACCESS OVERVIEW

Family Access is a Web module that allows family members to access student information over the Internet via a secured web connection in real-time. One of the great things about Family Access is that it's available from your home, office or anywhere you have access to the Internet.

This tutorial provides information guardians can use to better understand and navigate more effectively within Family Access. Depending on how school districts configure it, guardians will have access to a wide variety of student information such as attendance, health vaccination information, student and family demographics, food service information, current grades, and classroom assignments. Because schools differ from one another, just like children, not all Family Access features will be available at all schools.

Family Access can be a tool for guardians and schools to communicate with each other. Good school to guardian communication prevents surprises at parent/teacher conferences or when guardians are contacted by the school with student's attendance or discipline issues. School districts can provide teacher/staff email addresses via Family Access to further improve communication access and opportunities.

BASIC INFORMATION

Login Screen/Information

Figure 1: Family Access Login Screen



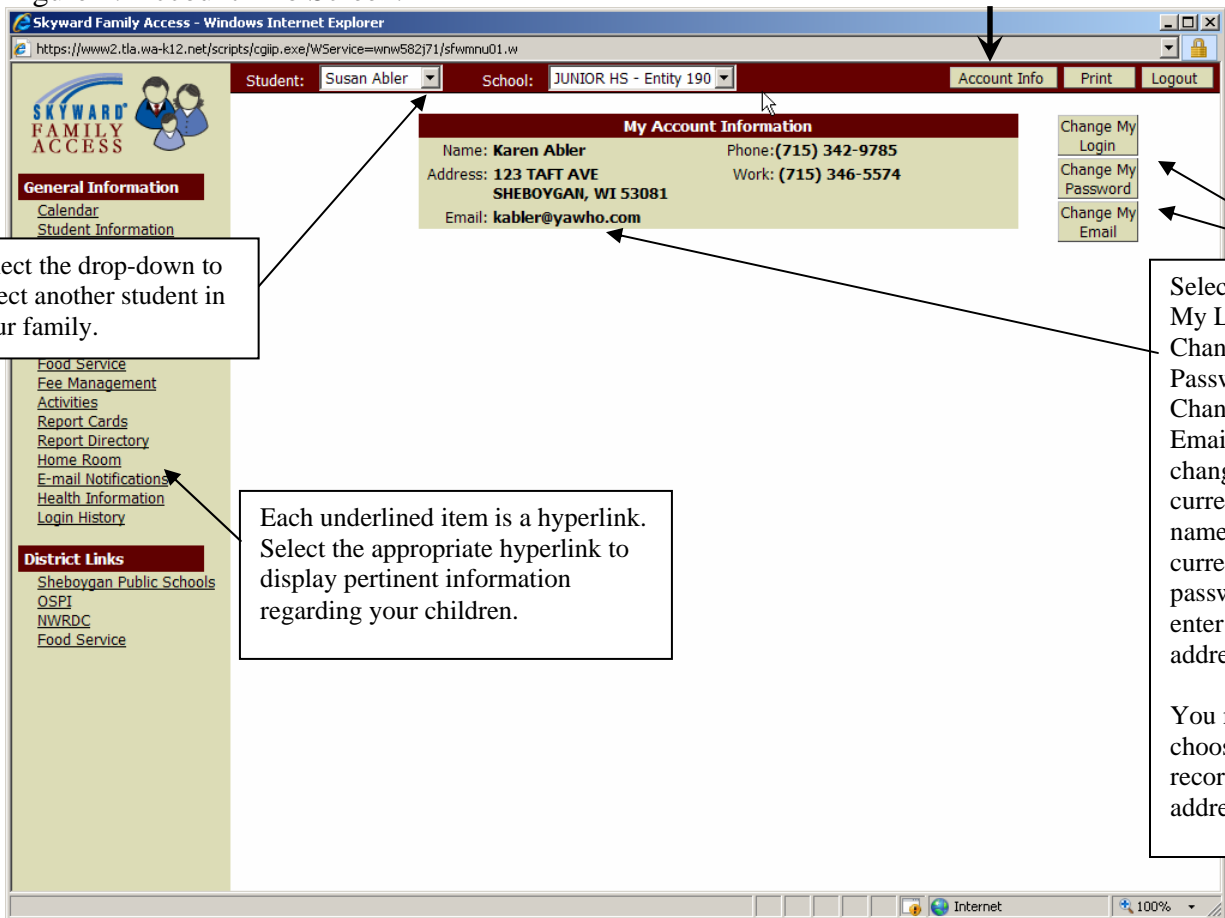
Enter the Login Name and Password supplied by your student's school and select the login button (If you have not received your information please contact your child's school). This single login and password will allow you to view information for each child for whom you are listed as a guardian.

About your login: The login supplied to you is comprised of the first five characters of your last name, the first three characters of your first name and a system generated three-digit-number. If your last name has less than five characters, then you will need to include the appropriate number of spaces to fill the void. For example: Last Name = DOE, First Name = JOHN, the login will be: DOE JOH006 note that there are two spaces between DOE and JOH to complete the entire name key. Logins and Passwords are **NOT** case sensitive in this system. When you log in for the first time, you will see your account information page (see Fig. 2). You have an opportunity to update the student information system with your email address. After entering your email address, make sure to input your current password (for validation purposes), and select the "Save" button. You may also choose to "Record no Address". If your school district allows, you may also be able to change your account password.

Important Note: Please use a **VALID** email address; teachers can use it within the system to communicate directly with guardians via email regarding their child.

Account Information

Figure 2: Account Info Screen.



The screenshot shows the Skyward Family Access interface in Internet Explorer. At the top, there are dropdown menus for 'Student: Susan Abler' and 'School: JUNIOR HS - Entity 190'. To the right are buttons for 'Account Info', 'Print', and 'Logout'. The main content area is titled 'My Account Information' and displays the following details:

Name: Karen Abler	Phone: (715) 342-9785
Address: 123 TAFT AVE SHEBOYGAN, WI 53081	Work: (715) 346-5574
Email: kabler@yawho.com	

On the right side of the account information, there are three buttons: 'Change My Login', 'Change My Password', and 'Change My Email'. On the left side, there is a 'General Information' menu with several underlined hyperlinks: 'Calendar', 'Student Information', 'Food Service', 'Fee Management', 'Activities', 'Report Cards', 'Report Directory', 'Home Room', 'E-mail Notifications', 'Health Information', and 'Login History'. Below this is a 'District Links' section with links to 'Sheboygan Public Schools', 'OSPJ', 'NWRDC', and 'Food Service'. Three callout boxes provide instructions: one points to the student dropdown, another points to the underlined hyperlinks, and a third points to the 'Change My' buttons.

On the general information menu (see Fig. 2), you will have hyperlinks to display the different types of information your school district has made available to you. These hyperlinks may include: Student Information (Demographics, Family, and Emergency Contacts), Grades or Gradebook, Attendance, Food Service, Health Information and Login History. If you have multiple students, you can use the drop-down student selector to switch students. In addition, there are three buttons near the top right-hand side of every screen in Family Access. Select the “Account Info” button to return to this screen to view or make changes to your login, password, and email address or email notifications that you receive. In addition, select the “Print” button to print information from each screen you view. Family Access will automatically log you off after 5 - 10 minutes of inactivity or you may select the Logout button at any time to exit the system.

NOTE: Creating a password greater than 15 characters can cause system issues.

“Course Requests” and “Arena Scheduling” are two additional menus your student’s school may make available to you. If activated they will allow you and/or your student to make online course requests and/or create class schedules for the current or future school years.

Student Information

Select the Student Information hyperlink on the general information menu to see your student's demographic, family and emergency contact information (see Fig. 4-5).

Figure 4: Student Information.

Student: Susan Abler **School:** JUNIOR HS - Entity 190

Student Information | Student/Family Info | Bus Schedule

[Request Change\(s\) to my Child's Information](#)

Susan Abler

Address: 123 TAFT AVE, SHEBOYGAN, WI 53081
 Mailing Address: PO BOX 1234, SHEBOYGAN, WI 53081

School Email: [redacted]
 Home Email: [redacted]

Birthdate: 08/12/1994 Age: 13 Gender: Female
 Grad. Year: 2012 (08) Language: ENGLISH Homeroom: 111 - Patricia Warren
 School: JUNIOR HS Locker: 036 Advisor: Lola Dutcher
 Status: Active - Full-time Combination: 1-11-52 Disc. Officer: Mark Martin

Family 1

Karen Abler (MOTHER) kabler@yawho.com Phone: (715) 342-9785 Work: (715) 346-5574	Address: 123 TAFT AVE, SHEBOYGAN, WI 53081 Mailing Ad: PO BOX, SHEBOYGAN, WI 53081
Kyle Abler (FATHER) Phone: (715) 342-9785 Work: (715) 345-5855	

Emergency Contacts

Name	Primary	Second
Bea Abler (GRANDMOTHER)	(715) 342-5833 (Confidential)	
Ben Abler (GRANDFATHER)	(715) 342-5833 (Confidential)	
Norman Rockford (UNCLE)	(715) 341-2585	
Comments: CAN ONLY BE REACHED AFTER 11 AM		
Karen Abler (MOTHER)	(715) 342-9785	(715) 346-5574
kabler@yawho.com		Employer's Phone: (715) 347-9394
Kyle Abler (FATHER)	(715) 342-9785	(715) 345-5855

Callout 1: Please be aware that Emergency Contact information may be different for each of your students. Verify each child's information for accuracy by using the student drop-down.

Callout 2: If it's allowed by the school district and building your student attends, guardians can request changes to much of the demographic information on this screen.

Figure 5: Bus Schedule.

Student: Susan Abler **School:** JUNIOR HS - Entity 190

Student Information | Student/Family Info | **Bus Schedule**

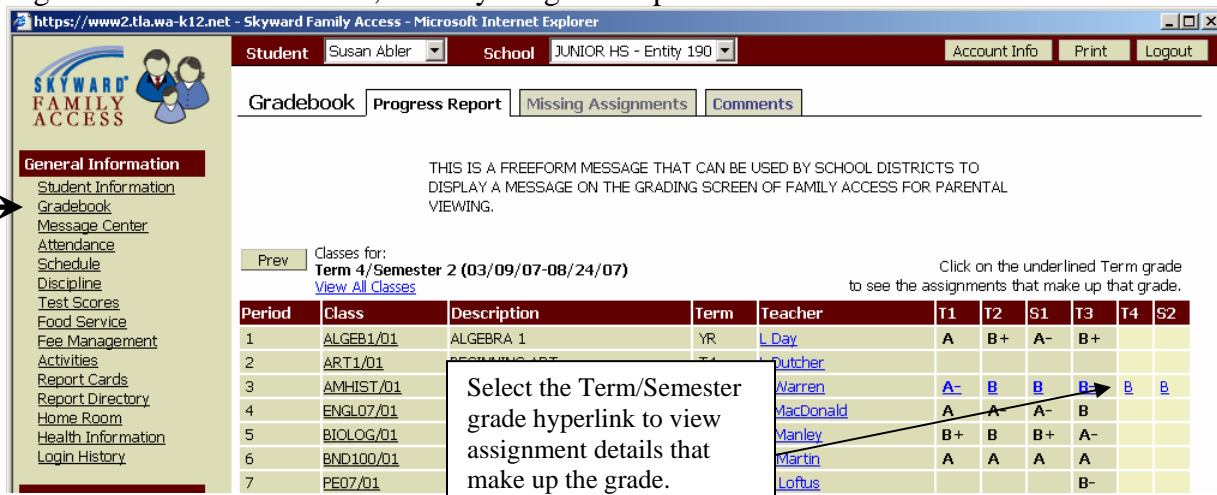
Bus Details

AM Bus Number: 07 PM Bus Number: 07
 Pick Up Address: 123 TAFT AVE, SHEBOYGAN, WI 53081
 Drop Off Address: 123 TAFT AVE, SHEBOYGAN, WI 53081

Grades/Gradebook

Select the Grades/Gradebook hyperlink on the general information menu to see your student's Term or Semester grades, missing assignments and comments posted to your student's report card for the current school year (see Fig. 6-9).

Figure 6: Grades/Gradebook, view by Progress Report.



THIS IS A FREEFORM MESSAGE THAT CAN BE USED BY SCHOOL DISTRICTS TO DISPLAY A MESSAGE ON THE GRADING SCREEN OF FAMILY ACCESS FOR PARENTAL VIEWING.

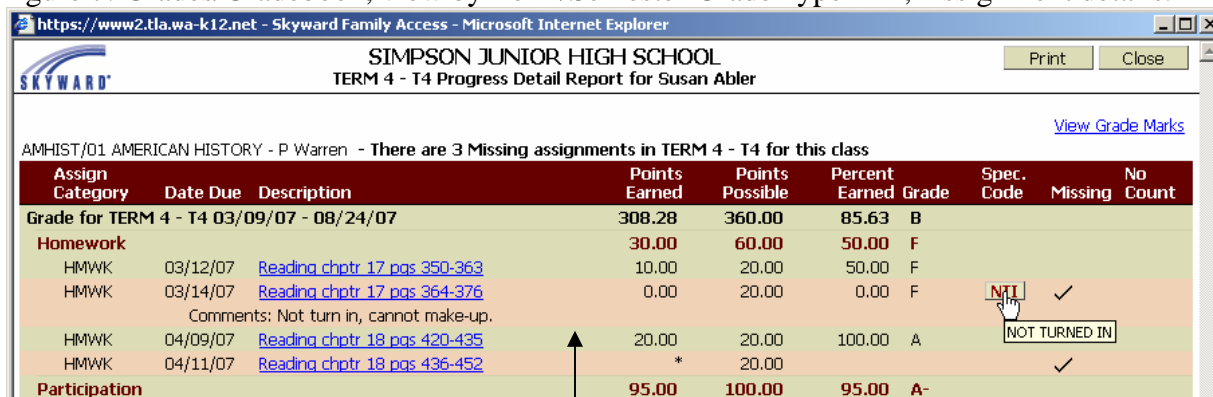
Classes for:
Term 4/Semester 2 (03/09/07-08/24/07)
[View All Classes](#)

Click on the underlined Term grade to see the assignments that make up that grade.

Period	Class	Description	Term	Teacher	T1	T2	S1	T3	T4	S2
1	ALGEB1/01	ALGEBRA 1	YR	L Day	A	B+	A-	B+		
2	ART1/01	ART 1	T4	Dutcher						
3	AMHIST/01	AMERICAN HISTORY	T4	Warren	A-	B	B	B-	B	B
4	ENGL07/01	ENGLISH 7	T4	MacDonald	A	A	A-	B		
5	BIOLOG/01	BIOLOGY	T4	Manley	B+	B	B+	A-		
6	BND100/01	BAND 100	T4	Martin	A	A	A	A		
7	PE07/01	PE 07	T4	Loftus				B-		

Select the Term/Semester grade hyperlink to view assignment details that make up the grade.

Figure 7: Grades/Gradebook, view by Term/Semester Grade hyperlink, Assignment details.



SIMPSON JUNIOR HIGH SCHOOL
TERM 4 - T4 Progress Detail Report for Susan Ablor

[View Grade Marks](#)

AMHIST/01 AMERICAN HISTORY - P Warren - There are 3 Missing assignments in TERM 4 - T4 for this class

Assign Category	Date Due	Description	Points Earned	Points Possible	Percent Earned	Grade	Spec. Code	Missing	No Count
Grade for TERM 4 - T4 03/09/07 - 08/24/07			308.28	360.00	85.63	B			
Homework			30.00	60.00	50.00	F			
HMWK	03/12/07	Reading chptr 17 pgs 350-363	10.00	20.00	50.00	F			
HMWK	03/14/07	Reading chptr 17 pgs 364-376	0.00	20.00	0.00	F	NTI	✓	
Comments: Not turn in, cannot make-up.									
HMWK	04/09/07	Reading chptr 18 pgs 420-435	20.00	20.00	100.00	A		NOT TURNED IN	
HMWK	04/11/07	Reading chptr 18 pgs 436-452	*	20.00				✓	
Participation			95.00	100.00	95.00	A-			
PAR									
PAR									
PAR									
PAR									
Quizzes									
QUIZ									
QUIZ									

Detail term and grade information are displayed near the top of the screen.

Detail of each assignment is displayed: assign category, date due, description, points earned, points possible, percent earned, grade, special code, missing and no count.

Assignments marked with an asterisk are un-graded at this time and do not factor into the grade that is currently being calculated for the course.

The "missing" and "no count" columns may have check marks associated to them:
 A "missing" check mark means the assignment is missing and most likely not turned in.
 A "no count" check mark means any points earned or points possible are not factored into the grade that is currently being calculated for the course.

Select the assignment description hyperlink to see the details of the assignment and a class score summary.
 Select the view grade marks hyperlink to see the grading scale used for this class.
 Hover the cursor over spec code to see the description. (Example above NTI = Not Turned In).

Figure 8: Grades/Gradebook, view by Missing Assignments.

Student: Susan Abler School: JUNIOR HS - Entity 190

Gradebook Progress Report **Missing Assignments** Comments

Term	Date Due	Class	Teacher	Assignment	Category	Max Score	Score	Percent	Grade
T4	04/12/07 Thu	AMHIST/01	P. Warren	Discuss chptr 18 pgs 436-452	PAR	50.00			
T4	04/11/07 Wed	AMHIST/01	P. Warren	Reading chptr 18 pgs 436-452	HMWK	20.00			
T4	03/14/07 Wed	AMHIST/01	P. Warren	Reading chptr 17 pgs 364-376	HMWK	20.00	0.00	0.00%	F

Special Code: NTI = NOT TURNED IN
Comment: Not turn in, cannot make-up.

View missing assignments for all of your student's classes from current or previous terms/semesters.

Figure 9: Grades/Gradebook, view by Comments.

Student: Susan Abler School: JUNIOR HS - Entity 190

Gradebook Progress Report Missing Assignments **Comments**

Class	Description	Comment
Grade Comments for Term 3 (12/26/2006 - 03/08/2007)		
ALGEB1/01	ALGEBRA 1	Pleasure to have in class
ALGEB1/01	ALGEBRA 1	Good classroom participation
AMHIST/01	AMERICAN HISTORY	Needs to accept responsibility
ENGL07/01	ENGLISH 7	Pleasure to have in class
BIOLOG/01	BIOLOGY	Good classroom participation
BIOLOG/01	BIOLOGY	Shows interest & pride in work
BND100/01	BEGINNING BAND	Good classroom participation
PE07/01	PHYSICAL EDUCATION	Pleasure to have in class
PE07/01	PHYSICAL EDUCATION	Shows interest & pride in work
PHOT1/01	BEGINNING PHOTOGRAPHY	Shows interest & pride in work
PHOT1/01	BEGINNING PHOTOGRAPHY	Helps others when possible
PHOT1/01	BEGINNING PHOTOGRAPHY	Pleasure to have in class
Grade Comments for Term 2 (11/09/2006 - 12/25/2006)		
ALGEB1/01	ALGEBRA 1	Good recovery from last term!
ALGEB1/01	ALGEBRA 1	Pleasure to have in class
AMHIST/01	AMERICAN HISTORY	Pleasure to have in class
AMHIST/01	AMERICAN HISTORY	Good classroom participation
ENGL07/01	ENGLISH 7	Shows interest & pride in work
ENGL07/01	ENGLISH 7	Pleasure to have in class
ENGL07/01	ENGLISH 7	Good classroom participation
BIOLOG/01	BIOLOGY	Pleasure to have in class

View report card comments for each of your student's classes from current or previous terms/semesters.

Attendance

Select the Attendance hyperlink on the general information menu to see your student’s attendance record for the current school year. Selecting the tabs will change the display from “Calendar” view to “By Day” or “Totals” (see Fig. 12-15). In calendar view if your student has an absence or tardy record, it will be hyperlinked on the date and color coded for easy cross reference. Selecting on the hyperlinked date will result in a separate pop-up window that displays the period by period breakdown along with absence type and reason.

Figure 12: Attendance, view By Calendar.

The screenshot shows the Skyward Family Access web application. The browser address bar displays <https://www2.tla.wa-k12.net>. The student information header shows the student name as Susan Ablor and the school as JUNIOR HS - Entity 190. The main content area is titled "Attendance" and has tabs for "Calendar", "By Day", "Term Totals", and "Absence Notifications". A legend indicates that green represents Tardy, yellow represents Excused, blue represents UnExcused, and red represents Other. The calendar displays dates for July, June, and May 2007. A callout box with the text "Select the hyperlinked date to view period by period details regarding the absence." points to the date 17 in the calendar. A pop-up window titled "Attendance Details" is open, showing the date 04/16/07 and a table of attendance periods.

Date	Parent Notified
04/16/07	yes

Period	Type - Reason
01	EXCUSED - VACATION
02	EXCUSED - VACATION
03	EXCUSED - VACATION
04	EXCUSED - VACATION
05	EXCUSED - VACATION
06	EXCUSED - VACATION
07	EXCUSED - VACATION

Figure 13: Attendance, view By Day.

Date	Parent Notified	01	02	03	04	05	06	07
04/20/07	Fri	Yes	E-VA	E-VA	E-VA	E-VA	E-VA	E-VA
04/19/07	Thur	Yes	E-VA	E-VA	E-VA	E-VA	E-VA	E-VA
04/18/07	Wed	Yes	E-VA	E-VA	E-VA	E-VA	E-VA	E-VA
04/17/07	Tue	Yes	E-VA	E-VA	E-VA	E-VA	E-VA	E-VA
04/16/07	Mon	Yes	E-VA	E-VA	E-VA	E-VA	E-VA	E-VA
12/27/06	Wed	Yes	W-	W-	W-	W-	W-	W-
12/26/06	Tue	Yes	E-IL	E-IL	E-IL	E-IL	E-IL	E-IL
11/22/06	Wed	Yes			W-	W-	W-	W-
10/25/06	Wed	Yes	E-IL	E-IL	E-IL	E-IL	E-IL	E-IL
09/15/06	Fri	Yes	U-	U-	U-	U-	U-	U-

Absence Codes		Absence Reasons	
A	WEB ABSENCE	DO	DR APPT
E	EXCUSED	FT	FIELD TRIP
I	IN SCHOOL SUSP	FU	FUNERAL
L	WEB TARDY	IL	ILLNESS
O	OUT SCHOOL SUSP	SK	SKIPPING
T	TARDY	SU	SUSPENSION
U	UNEXCUSED	VA	VACATION
W	WEB ABSENCE		
X	EXPULSION		

Figure 14: Attendance, view by Term Totals.

Totals for Term	Date Range	Excused Days	Excused Periods	UnExcused Days	UnExcused Periods	Tardy Periods	Other Days	Other Periods	Totals Days	Totals Periods
1	08/25/06 - 11/08/06	1.0	7.0	1.0	7.0				2.0	14.0
2	11/09/06 - 12/25/06			1.0	4.0				1.0	4.0
3	12/26/06 - 03/08/07	1.0	7.0	1.0	7.0				2.0	14.0
4	03/09/07 - 08/24/07	5.0	35.0						5.0	35.0

Schedule

Select the Schedule hyperlink on the general information menu to see your student's class schedule for the current term (see Fig. 16-17). The Current Year tab allows you to view your student's class schedule for the entire school year.

Figure 16: Schedule, view by Current Term.

Navigation Menu:

- General Information
 - Student Information
 - Gradebook
 - Message Center
 - Attendance
 - Schedule
 - Discipline
 - Test Scores
 - Food Service
 - Fee Management
 - Activities
 - Report Cards
 - Report Directory
 - Home Room
 - Health Information
 - Login History
- Course Requests
 - 2006-2007 Courses
- Arena Scheduling
 - 2006-2007 Courses

Header: Student: Susan Ablor, School: JUNIOR HS - Entity 190

Schedule View: Current Term

Period	Class	Description	Term	Time	Days	Teacher	Room	Credits
1	ALGEB1/01	ALGEBRA 1	YR	07:30am-08:20am	MTWRF	L Day		1.000
2	ART1 /01	BEG ART	T4	08:25am-09:15am	MTWRF	L Dutcher		0.250
3	AMHIST/01	AMERICAN HIST	YR	09:20am-10:10am	MTWRF	P Warren		1.000
4	ENGL07/01	ENGLISH 7	YR	10:15am-11:05am	MTWRF	E MacDonald		1.000
5	BIOLOG/01	BIOLOGY	YR	11:45am-12:35pm	MTWRF	C Manley		1.000
6	BND100/01	BEG BAND	YR	12:40pm-01:30pm	MTWRF	M Martin		1.000
7	PE07 /01	PHY ED	S2	01:35pm-02:25pm	MTWRF	W Loftus		

Callout: View your student's schedule for the current term.

Figure 17: Schedule, view by Current Term.

Navigation Menu: Same as Figure 16.

Header: Student: Susan Ablor, School: JUNIOR HS - Entity 190

Schedule View: Current Year - All Terms

Period	Term 1	Term 2	Term 3	Term 4
Period 0				
Period 1 07:30am-08:20am	ALGEBRA 1 L Day (ALGEB1/01) MTWRF 1.000 credits	ALGEBRA 1 L Day (ALGEB1/01) MTWRF 1.000 credits	ALGEBRA 1 L Day (ALGEB1/01) MTWRF 1.000 credits	ALGEBRA 1 L Day (ALGEB1/01) MTWRF 1.000 credits
Period 2 08:25am-09:15am	BEG COMPUTERS A Obtuse (COMP /01) MTWRF 0.250 credits	COMPUTER PROG 1 A Obtuse (COMP1 /01) MTWRF 0.250 credits	BEG PHOT L Dutcher (PHOT /01) MTWRF 0.250 credits	BEG PHOT L Dutcher (PHOT /01) MTWRF 0.250 credits
Period 3 09:20am-10:10am	AMERICAN HIST P Warren (AMHIST/01) MTWRF 1.000 credits	AMERICAN HIST P Warren (AMHIST/01) MTWRF 1.000 credits	AMERICAN HIST P Warren (AMHIST/01) MTWRF 1.000 credits	AMERICAN HIST P Warren (AMHIST/01) MTWRF 1.000 credits
Period 4 10:15am-11:05am	ENGLISH 7 E MacDonald (ENGL07/01) MTWRF 1.000 credits	ENGLISH 7 E MacDonald (ENGL07/01) MTWRF 1.000 credits	ENGLISH 7 E MacDonald (ENGL07/01) MTWRF 1.000 credits	ENGLISH 7 E MacDonald (ENGL07/01) MTWRF 1.000 credits
Period 5 11:45am-12:35pm	BIOLOGY C Manley (BIOLOG/01) MTWRF 1.000 credits	BIOLOGY C Manley (BIOLOG/01) MTWRF 1.000 credits	BIOLOGY C Manley (BIOLOG/01) MTWRF 1.000 credits	BIOLOGY C Manley (BIOLOG/01) MTWRF 1.000 credits
Period 6 12:40pm-01:30pm	BEG BAND M Martin (BND100/01) MTWRF 1.000 credits	BEG BAND M Martin (BND100/01) MTWRF 1.000 credits	BEG BAND M Martin (BND100/01) MTWRF 1.000 credits	BEG BAND M Martin (BND100/01) MTWRF 1.000 credits
Period 7 01:35pm-02:25pm	HEALTH 1 W Loftus (HLTH 1/01) MTWRF 0.500 credits	HEALTH 1 W Loftus (HLTH 1/01) MTWRF 0.500 credits	PHY ED W Loftus (PE07 /01) MTWRF 0.500 credits	PHY ED W Loftus (PE07 /01) MTWRF 0.500 credits

Callout: View your student's schedule for all terms during the current school year.

Callout: If your student's school has the schedule created for the next school year, it may be possible to view that information.

Test Scores

Select the Test Scores hyperlink on the general information menu to see your student's standardized test score information (see Fig. 20).

Figure 20: Test Score, view by Account Information.

The screenshot shows the Skyward Family Access web application. The browser address bar displays <https://www2.tla.wa-k12.net>. The page title is "Skyward Family Access - Microsoft Internet Explorer". The header includes the student name "Susan Ablor" and the school "JUNIOR HS - Entity 190". There are buttons for "Account Info", "Print", and "Logout".

The left navigation menu includes sections for "General Information", "Course Requests", and "Arena Scheduling". The "Test Scores" link is highlighted with an arrow.

The main content area displays the "Test Scores" for the selected student. The table below shows the test scores for the selected student.

Test Date	Entity	Test	Edition	Level	Form	Test Name
03/15/2003	190	IT03	IT03			GRADE 3, SPRING ITBS
Scores for GRADE 3, SPRING ITBS Section: SCR - SCORES						
Rows						SDR
(1) VOCABULARY						99
(2) COMPREHENSION						74
(3) TOTAL READING						94
(4) MATH CON/EST						98
(5) MATH PS/DI						99
(6) COMPUTATION						98
(7) TOTAL MATH						99
(8) R/M COMP SCORE						97
(9) TOT LANG ART						87
(10) CORE TOTAL						97
(11) SOC STUDIES OPT						
(12) SCIENCE OPT						
(13) TOT SOURCE INFO						
(14)						
(15)						
(16) TOTAL						
(17) NO OF QUESTIONS						
05/01/2007	190	W07M	W07M	07		GR 07 WASL MATHEMATICS
05/01/2007	190	W07R	W07R	07		GR 07 WASL READ WRITE LISTEN

A callout box points to the "Hide Scores" link in the first row of the table, containing the following text:

View your student's test score information.
Select the show/hide scores hyperlink to view additional details about the test.

Food Service

Select the Food Service hyperlink on the general information menu to see your student's food service information for the current school year (see Fig. 21-24).

Figure 21: Food service, view by Account Information.

Account Information for Susan Abler

Lunch Type: Norm. Full Cost	
Prior Year Balance:	\$5.83
+ YTD Payments:	\$50.00
- YTD Purchases:	\$27.05
= Current Balance:	\$28.78
Last Payment:	\$0.00
Last Check:	
Last Payment Date:	07/11/2007

View your student's food service account information.

Figure 22: Food service, view by Payments for <Student FN>.

Payments made by Susan Abler for Susan Abler

Pay Date	Check #	Payment
12/26/06	2108	\$35.00
09/05/06	2075	\$15.00

View your student's food service payment information.

Figure 23: Food service, view by All Payments.

Student: Susan Abler School: JUNIOR HS - Entity 190

Food Service Account Information Payments for Susan All Payments Purchases

All Payments made by Payor Susan Abler

Pay Date	Check #	Payment	Payment For
12/26/06	2108	\$35.00	Susan Abler
09/05/06	2075	\$15.00	Susan Abler

View your student's food service payment history for the current school year.

Figure 24: Food service, view by Purchases.

Student: Susan Abler School: JUNIOR HS - Entity 190

Food Service Account Information Payments for Susan All Payments Purchases

Previous Items Bought during the week of: 05/28/2007 Next

Day	Item	Price	Quantity	Total
Monday - 05/28/07				
Tuesday - 05/29/07	Yogurt	\$0.50	1	\$0.50
	Milk	\$0.35	1	\$0.35
	Hot Pocket	\$1.00	1	\$1.00
	Candy Bar	\$1.00	1	\$1.00
	French Fries	\$1.00	1	\$1.00
				\$3.85
Wednesday - 05/30/07	Milk	\$0.35	1	\$0.35
	Fruit Bowls	\$1.50	1	\$1.50
				\$1.85
Thursday - 05/31/07	Breakfast	\$2.25	1	\$2.25
	Breakfast	\$2.25	2	\$4.50
	Juice	\$1.00	3	\$3.00
				\$9.75
Friday - 06/01/07	Bagel	\$0.35	1	\$0.35
	Juice	\$1.00	1	\$1.00
	Hot Pocket	\$1.00	1	\$1.00
	French Fries	\$1.00	4	\$4.00
	Hot Dog	\$1.00	3	\$3.00
				\$9.35
Saturday - 06/02/07				
Sunday - 06/03/07				

View all of your student's food service purchases during a one week timeframe.

Select the previous and next buttons to change which week you're viewing.

Report Cards

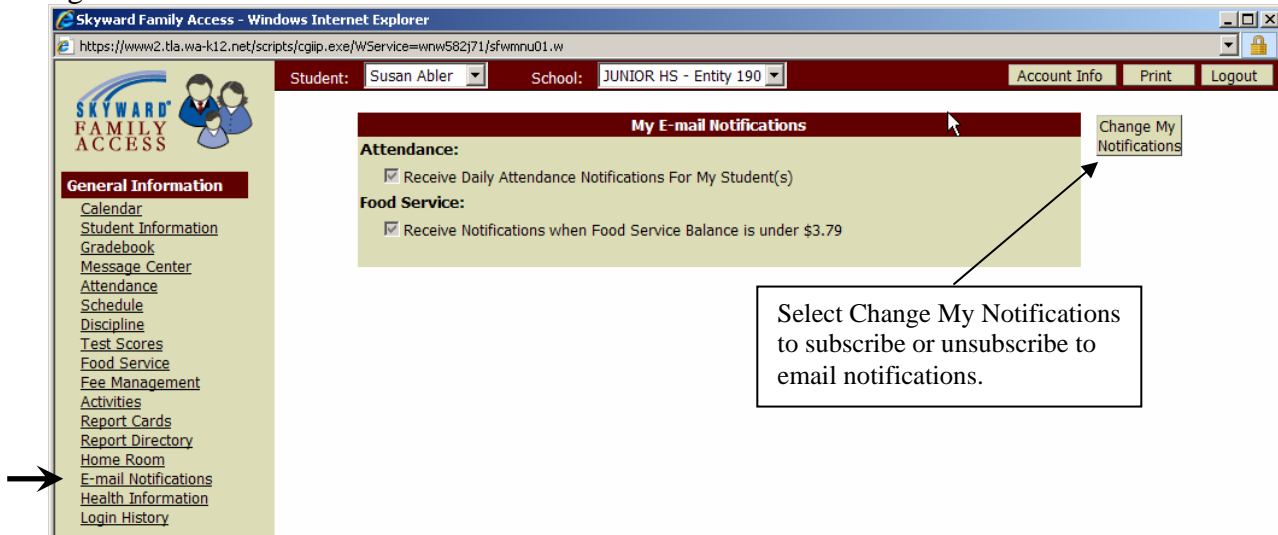
This feature is not currently available in the State of Washington.

E-mail Notifications

Select the E-mail Notifications hyperlink on the general information menu to subscribe to Daily Attendance notifications or Food Service Balance notifications for your student. These options are building specific and may not be available at every school building in the district.

The attendance notification is a scheduled task that is sent typically at 4:00 PM each day. It is only sent if your student has been marked absent or tardy in one or more class. The food service balance notification is also sent at 4:00 PM and is triggered when the student's food service account balance is below a pre-set amount. The pre-set dollar amount is set by the district (see Fig. 32).

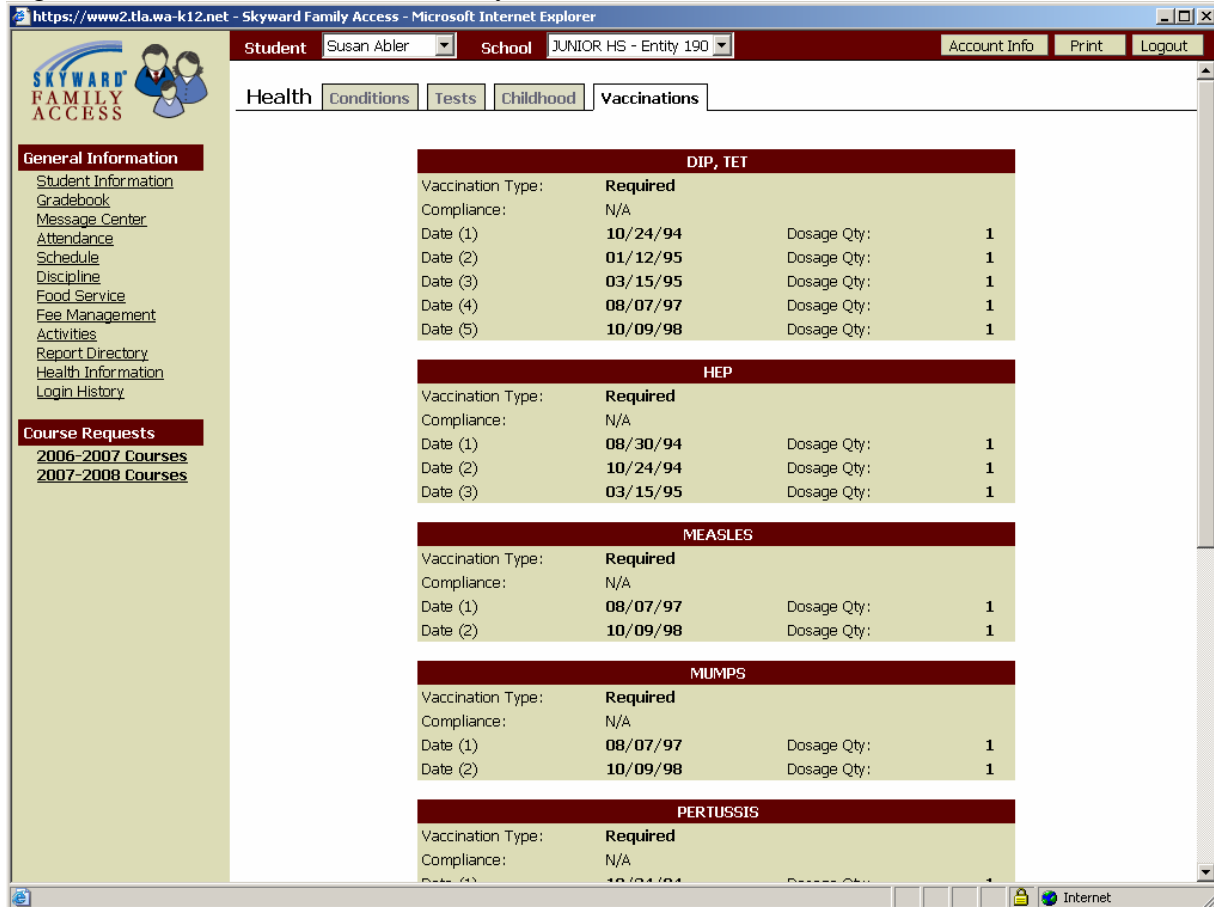
Figure 32: Home Room.



The screenshot shows the Skyward Family Access interface. On the left is a navigation menu under 'General Information' with links for Calendar, Student Information, Gradebook, Message Center, Attendance, Schedule, Discipline, Test Scores, Food Service, Fee Management, Activities, Report Cards, Report Directory, Home Room, E-mail Notifications (highlighted with an arrow), Health Information, and Login History. The main content area is titled 'My E-mail Notifications' and contains two sections: 'Attendance' with a checked checkbox for 'Receive Daily Attendance Notifications For My Student(s)' and 'Food Service' with a checked checkbox for 'Receive Notifications when Food Service Balance is under \$3.79'. A 'Change My Notifications' button is located in the top right corner of this section. A callout box with an arrow pointing to the button contains the text: 'Select Change My Notifications to subscribe or unsubscribe to email notifications.'

Health Information

Figure 37: Health Information, view by Vaccinations.



The screenshot shows a web browser window with the URL <https://www2.tla.wa-k12.net>. The page title is "Skyward Family Access - Microsoft Internet Explorer". The user is logged in as "Student Susan Abler" from "School JUNIOR HS - Entity 190". The navigation menu includes "Health", "Conditions", "Tests", "Childhood", and "Vaccinations". The "Vaccinations" tab is active, displaying a list of vaccination records for the student.

DIP, TET			
Vaccination Type:	Required		
Compliance:	N/A		
Date (1)	10/24/94	Dosage Qty:	1
Date (2)	01/12/95	Dosage Qty:	1
Date (3)	03/15/95	Dosage Qty:	1
Date (4)	08/07/97	Dosage Qty:	1
Date (5)	10/09/98	Dosage Qty:	1

HEP			
Vaccination Type:	Required		
Compliance:	N/A		
Date (1)	08/30/94	Dosage Qty:	1
Date (2)	10/24/94	Dosage Qty:	1
Date (3)	03/15/95	Dosage Qty:	1

MEASLES			
Vaccination Type:	Required		
Compliance:	N/A		
Date (1)	08/07/97	Dosage Qty:	1
Date (2)	10/09/98	Dosage Qty:	1

MUMPS			
Vaccination Type:	Required		
Compliance:	N/A		
Date (1)	08/07/97	Dosage Qty:	1
Date (2)	10/09/98	Dosage Qty:	1

PERTUSSIS			
Vaccination Type:	Required		
Compliance:	N/A		
Date (1)	10/24/94	Dosage Qty:	1

Login History

Select the Login History hyperlink on the general information menu to see information regarding your login history/usage of Family Access. It will allow you to view historically the date, time and IP Address of your login. In addition you can view the specific areas of the system and for what student you inquired upon (see Fig. 38-39).

Figure 38: Login History.

View your login history.
Select the show/hide details hyperlink to view details of the login date.

Date	Time	IP Address	
12/26/06	Tue 09:34 AM	192.206.201.215	Show Details
12/26/06	Tue 09:15 AM	192.206.201.215	Show Details
12/26/06	Tue 08:57 AM	192.206.201.215	
12/26/06	Tue 08:44 AM	192.206.201.215	Show Details
12/20/06	Wed 03:22 PM	192.206.201.215	
12/18/06	Mon 01:05 PM	192.206.201.215	Show Details
12/18/06	Mon 12:55 PM	192.206.201.215	Show Details

Figure 39: Login History, view by show/hide details hyperlink, history details.

Date	Time	IP Address	
12/26/06	Tue 09:34 AM	192.206.201.215	Hide Details
Detail for Login: 12/26/06 09:34 AM			
Info Viewed		Student	School
Food Service		Susan Abler	JUNIOR HS - Entity 1
Activities		Susan Abler	JUNIOR HS - Entity 1
Activities		Susan Abler	JUNIOR HS - Entity 1
Activities		Susan Abler	JUNIOR HS - Entity 1
12/26/06	Tue 09:15 AM	192.206.201.215	Show Details
12/26/06	Tue 08:57 AM	192.206.201.215	
12/26/06	Tue 08:44 AM	192.206.201.215	Show Details
12/20/06	Wed 03:22 PM	192.206.201.215	
12/18/06	Mon 01:05 PM	192.206.201.215	Show Details
12/18/06	Mon 12:55 PM	192.206.201.215	Show Details



DISTRICT LINKS

School districts can place hyperlinks to resource-related Web sites in Family Access. The school district may make a link available to guardians and students of the entire district or each building can have their own unique links available to access.

These links could be for information related to educational sites that help your child learn and grow. They could be to Government sites designed to assist Bilingual or non-English speaking families. Other possibilities could be health related or simply the school district's own web site.