



Snoqualmie Valley

Public Schools

8001 Silva Avenue S.E., P.O. Box 400, Snoqualmie, WA 98065
 Phone (425) 831-8100 ♦ Fax (425) 831-8040 ♦ www.svsd410.org

Elementary Highly Capable Program Appeal for Retesting Consideration

Please print clearly:

Student Name: _____ Current Grade Level: _____

School: _____ Teacher: _____

Form submitted by: _____ E-mail: _____

Home phone: _____ Cell phone: _____

The Highly Capable Appeals Committee will only review requests where every item on this list is included:

1. This form is completed.
2. A copy of the student's most recent report card (attach all pages).
3. A copy of the student's previous grade report card (attach all pages).
4. A brief letter from you describing any factors you want to bring to the attention of the committee.
5. Copies of the previous test results in the subject area you want retested.
6. Sample school work and additional assessment data (i.e. MAP results, MSP results, etc.) in the subject area you want retested.
7. Any outside documentation and/or evaluations obtained.

DEADLINE

Please submit paperwork to the Highly Capable Program Office on or before:
3:00pm Friday, April 27, 2012.

<p>Mail or hand-carry to: Snoqualmie Valley School District Highly Capable Program 8001 Silva Avenue SE PO Box 400 Snoqualmie, WA 98066</p> <p>Or FAX: 425-831-8040, Attn: Highly Capable Program</p>	<p>Date Received (Office Use Only):</p>
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Highly Capable Appeal Process

Following notification of your child's assessments, as a parent, you have the opportunity to appeal the decision based on WAC 392-170-047. You may contact the Highly Capable Program Office to start this process by submitting a Highly Capable Appeal Form. The form should include the rationale for the request with supporting details and any outside standardized assessment data not previously considered that demonstrates the child's outstanding abilities. All appeals must be in writing and received by the Highly Capable Office on or before a specified deadline each year.

Students who apply for the Highly Capable Program in the Snoqualmie Valley School District are strong academic performers. Applicants with achievement scores in the 96th percentile or higher and cognitive scores in the 90th percentile or higher are considered for placement. The appeals process for retest consideration is for students with results below the 85th percentile.

The Highly Capable Appeals Committee considers information that indicates the program test results were not representative of your student's skills, knowledge, or ability. Teachers may be asked to provide additional information. You will be notified about the decision regarding retesting after the committee meets. If retesting is approved, you will also be informed about the date, time, and location for the retest.